

TANZANIA MISSION TO THE POOR AND DISABLED (PADI)

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EMPLOYMENT OPPORTUNITY

PADI Overview

Tanzania Mission to the Poor and Disabled (PADI) formally known as Ruvuma Mission to the Poor and Disabled (PADI) is a National NGO with the objective of reaching Marginalized groups including older people, disabled, MVC's and the poor people at grassroots level by empowering them economically aiming at poverty alleviation. PADI is an affiliate of Help Age International.

Project Summary

Kizazi Hodari Southern Zone Activity aims at improving the health, well-being, and protection of the Orphans and Vulnerable Children (OVC) and youth in high HIV burden communities. Its primary purpose is to seamlessly continue the delivery of high-quality services for OVC, and their caregivers served by Kizazi Kipya project, while refining OVC service packages and support to advance OVC program contribution to HIV epidemic control

For efficient execution of its duties, PADI is looking for enthusiastic, creative, energetic and experienced individual to fill the vacancy below:

Job Title: Health Technical Officer

Reports to: Program Manager

Number of vacancies: 1 vacancy

Location: Tunduru district

Contract duration: Nine (9) months

Job Summary: The overall objective of this position is to contribute towards strategic service delivery to OVCs and their caregivers, address critical barriers to service access, uptake, and adherence to scale up impact service delivery, advance progress towards 95-95-95 goals and improve health and social outcomes among OVC and their families. The job holder will ensure sound and vibrant bi-directional referral and linkage system, improved case identification, linkages to ART and Viral Load suppression among Children and Adolescents Living with HIV/AIDS

Roles & Responsibilities:

- Represent the CSO and coordinate with the Council Health Management Team regarding HIV and health related activities.

- Hold monthly coordination meetings with Care & Treatment Centers (CTC) in implementation area to support shared confidentiality, facilitate case conferencing, improve the bi-directional referral system, and ensure HIV positive beneficiaries receive needed services.
- Support Early Childhood Development (ECD) corners at targeted health facilities, including regular monitoring and supportive supervision.
- Support Community Case Workers (CCWs) to work with high pediatric volume CTCs to trace HIV positive OVC who miss appointments, enroll them into Kizazi Hodari Southern Zone Activity, and link them back to CTCs.
- Support CCWs to conduct HIV risk assessments for OVC during case management; refer and link at risk OVC to HIV Testing and Counseling (HTC).
- Schedule quarterly Sexual Reproductive Health Education outreaches to teen clubs and organize HTC outreaches for adolescents with high risk behaviors.
- Support CCWs to strengthen the capacity of caregivers to support HIV positive OVC and ensure CCWs refer HIV positive OVC and caregivers to PLHIV support groups.
- Ensure screening of caregivers for depression and link them to appropriate services.
- Support the establishment of a bi-directional referral system to monitor beneficiaries through the HIV continuum of care as well as service completion for other health and social services.
- Monitor implementation, bottlenecks, performance metrics of the bi-directional referral system; pro-actively offer solutions, conduct quality improvement activities, and implement adjustments to improve referral outcomes.
- Coordinate quarterly district level quality improvement meetings with relevant bi-directional referral system stakeholders; ensure actions from the meetings are implemented and the bi-directional referral system is improved.
- Work with the M&E officer to ensure all bi-directional referral data are accurate and produced weekly; use data for decision-making.
- Lead the development of a service directory for health, nutrition, and HIV services in implementation area; update the directory at least once a year.
- Support CCWs to conduct nutrition activities, including nutrition assessments, counseling, and linkage to other nutrition service providers.
- Provide continuous supportive supervision to CCWs to ensure provision of health-related services and referrals and linkages to beneficiaries.
- Submit timely updates to the Program Manager for inclusion in the quarterly, semi-annual, and annual reports.
- Document lessons learned, best practices and success stories for experience sharing and replication.
- Perform any other relevant duties as assigned by the Program Manager.

Minimum Requirements:

Education:

Bachelor's Degree in Nursing, or any other health field.

Skills and Experience:

- At least two (2) years' experiences in a field position with an organization in public health or OVC programming. Experience in implementation of community programs in health/HIV, MNCH, TB/Malaria etc., is preferred.
- Experienced with PEPFAR 3.0 funded project in Tanzania.
- Experience implementing program and donor regulations, systems, and procedures.
- Good understanding of Government of Tanzania health policies.
- Excellent written and oral communication skills in Swahili and English including excellent training skills in working with adult learner learners, particularly at the community level.
- Able and willing to work flexible hours as needed without constantly or close supervision
- Demonstrate leadership and team building skills.
- Diplomacy and negotiation skills that demonstrate ability to collaborate and coordinate with a range of stakeholders and complex priorities
- Strong M&E skills and experience in strategic information

Mode of Application:

All qualified candidates should send their fully filled applications including a covering letter, academic certificates (copies) and detailed CV (compiled in one PDF file/word document) to padijune1999@yahoo.com.

Address your letter to:

The Executive Secretary (ES),
Tanzania Mission to the Poor and Disabled (PADI)
P.O. Box 517,
Songea.

N.B: Only soft copy is accepted; hard copy is highly discouraged.

The deadline for applications is 2359 hrs 24th December, 2023.

Only short-listed candidates will be contacted for interview.

